

STF Standard Coach Supplier Audit (UK Suppliers)



As part of our continuing efforts to closely match the requirements of our clients, before we can confirm our contract we require this short, simple safety audit to be completed. It should take no more than 5 minutes.

Please complete as accurately as possible, and answer all questions.

Thank you for assisting us in the important management of safety.

Contact Person	Anthony Marett
Business Name	Marett's Chariots
Address	Fortune House
	Laundry Lane
	North Waltham NR23 0BD
24hr Emergency contact number	078 25 99 2315
Date Completed	19-7-14

YES	NO	N/A
-----	----	-----

I confirm we hold:

1	All necessary operating licences for UK work	<input checked="" type="checkbox"/>		
2	All necessary operating licences for non-UK work	<input checked="" type="checkbox"/>		
3	Operator Licence	Number: PF 1075571	Expiry Date: 19-7-2023	
4	CPC Holder	Neil Foye	Full time or contracted? Full	
6	Motor vehicle insurance for all activities	<input checked="" type="checkbox"/>		
5	Public Liability Insurance to the value of	£ 10 Million		

I confirm all drivers

7	Are checked and DBS/Disclosure Scotland and compatible with working with children	<input checked="" type="checkbox"/>		
8	Hold a valid licence for the vehicles supplied	<input checked="" type="checkbox"/>		
9	Will be experienced in the destinations or accompanied by a driver who is	<input checked="" type="checkbox"/>		
10	Will provide a safety talk at commencement	<input checked="" type="checkbox"/>		

Itinerary

11	We will conform fully to Drivers' Hours Regulations	<input checked="" type="checkbox"/>		
12	We will cross check all itineraries	<input checked="" type="checkbox"/>		
13	Drivers will be provided with adequate route finding equipment	<input checked="" type="checkbox"/>		
14	Drivers will be provided with a suitable and sufficient float	<input checked="" type="checkbox"/>		

Vehicle

15	All vehicles will be less than 8 years old unless agreed by us in writing	<input checked="" type="checkbox"/>		
16	Vehicles will be clean, toilets emptied and ready for use on arrival at the pick up spot	<input checked="" type="checkbox"/>		
17	Vehicles will be equipped with 3 point seat belts for all seats	<input checked="" type="checkbox"/>		
17b	Vehicles will be equipped with lap belts for all seats	<input checked="" type="checkbox"/>		

VOSA

18	Do you have any outstanding VOSA prohibitions?		<input checked="" type="checkbox"/>	
19	What is your current VOSA traffic light colour?	Red	Yellow	<input checked="" type="checkbox"/> Green

Maintenance

20	Please circle your maintenance schedule	4 weekly	<u>6 weekly</u>	Other
----	---	----------	-----------------	-------

20a	If Other please indicate frequency	
-----	------------------------------------	--

21	Is your maintenance internal or contracted out	<u>Internal</u>	External
----	--	-----------------	----------

21a	If internal, are your records available for inspection on request?	<u>Yes</u>	No
-----	--	------------	----

21b	If contracted out, who to?	
-----	----------------------------	--

24 hr breakdown cover

What are your breakdown arrangements:

22	In the UK	DTE
23	Outside the UK	DTE

Please make any additional comments here on any of the above questions, or if there are any other health & safety issues that our groups should be aware of:

--

I confirm that the information provided in this Standard Audit form is correct and accurate to the best of my knowledge.			
Name	Anthony March	Signature	<i>Anthony March</i>
Position	Managing Director	Date	19-7-14

DECLARATION

Coach Company Name: Marett's Charists

Resort / Country: UK

I can confirm that the above coach service conforms to all national, local, trade and other laws, regulations, rules and codes of practise. Please also confirm you have a set of standards regarding drivers' hours, driver vetting and insurance cover, subcontracting and vehicle age.

Please provide documentation.

PUBLIC LIABILITY INSURANCE

LOCAL LICENCE TO OPERATE

VEHICLE INSURANCE

Should any of the above documents expire, they will be replaced by new and valid certificates immediately and there will not be a period when the transport is not covered by any of the above.

Signed by 

Print Name ANTHONY MARETT

Position Held MANAGING DIRECTOR

Date 2-8-19